



VOTING-BY-MAIL HELPFUL TIPS

SUBMITTING APPLICATION:

Applications for a ballot to be voted by mail must be submitted to the early voting clerk by one of the following methods:

- (1) Mail;
- (2) Common/Contract carrier;
- (3) *Fax to (214) 819-6303, or;
- (4) *Email (a scanned application containing an original signature) to: evapplications@dallascounty.org

**Texas Election Code §84.007 (b-1): For an application for ballot by mail submitted by telephonic facsimile (fax) or electronic transmission (email) to be effective, the application (original, signed hardcopy) also must be submitted by mail and received by the early voting clerk (Dallas County Elections Department) not later than the fourth (4th) business day after the transmission by fax or email is received.*

- (5) Personal Delivery

Texas Election Code §84.008: An applicant for a ballot to be voted by mail may submit the application by delivering it in person to the early voting clerk if the application is submitted not later than the close of regular business in the clerk's office on the day before the first day of early voting.

SIGNING APPLICATION BY WITNESS:

Texas Election Code §84.003: An early voting ballot application signed for the applicant by a witness other than the early voting clerk or a deputy must indicate the witness's relationship to the applicant or, if unrelated, indicate that fact.

WITNESS TO COMPLETE BOX 11 ON APPLICATION:

If a voter is unable to sign their name (due to a physical disability or illiteracy) the application may be signed at Box #11 for the voter by a Witness. Voter must affix their mark to the application in Box #10 or, if unable to make a mark, then the Witness must check the appropriate box in #11 indicating the inability to make a mark. The Witness must state his/her name in printed form and indicate his/her relationship to voter or, if unrelated, state that fact. The Witness must sign and provide his/her printed name and residence address. Unless the Witness is a close relative of the voter (parent, grandparent, spouse, child or sibling), it is a **Class B misdemeanor for a person to witness more than one application for ballot by mail (Texas Election Code Section 84.004 (a)(1)(2)).**

ASSISTING APPLICANT:

Texas Election Code §86.010 and §64.032 (c): A voter casting a ballot by mail, who would be eligible to receive assistance per the Texas Election Code, may select a person of their choice (other than the voter's employer, agent of the voter's employer, or agent/officer of a labor union to which the voter belongs) to assist the voter with preparing the ballot. The person assisting the voter must sign a written oath that is part of the certificate on the official carrier envelope and also enter the person's signature, printed name, and residence address on the official carrier envelope of the voter.

ASSISTANT TO COMPLETE BOX 11 ON APPLICATION:

If a person (other than a close relative or person registered to vote at the same address) assists the voter in completing the application in the voter's presence or mails/faxes/e-mails the application on voters behalf, then that person must complete Box #11. The Assistant must sign, provide his/her printed name, and his/her residence address. **A person commits a Class A misdemeanor if the person provides assistance without providing the information described above unless a close relative or registered at your address.** There is no limit to the number of applicants that a person may assist.

POSSESSION OF ANOTHER VOTER' S BROWN CARRIER ENVELOPE (VOTED BALLOT):

Texas Election Code §86.006 (f) (1) (2) & (4): A person may possess someone else's brown carrier envelope (containing a marked ballot) only if the person:

- Is related to the voter, **OR**
- Is registered to vote at the same address as the voter, **OR**
- A person who possesses the carrier envelope in order to deposit the envelope in the mail or with a common or contract carrier and who provides their signature, printed name, and residence address on the reverse side of the carrier envelope.

Texas Election Code §86.0052: It is a criminal offense for a person to be compensated for collecting and depositing brown carrier envelopes (containing marked ballots) into the mail or with a common/contract carrier if the compensation is in any way based on the number of ballots deposited.

Texas Election Code §86.006 (a-1): The voter may deliver a marked ballot in person to the early voting clerk's office only while the polls are open on Election Day. A voter who delivers a marked ballot in person must present an acceptable form of identification.

Texas Election Code §86.006 (b) (c): A carrier envelope may not be returned in an envelope or package containing another carrier envelope, unless the carrier envelopes are for persons who are registered at the same address. **If a brown carrier envelope contains more than one marked ballot, these ballots will be rejected.**

Texas Election Code §86.006 (e): Carrier envelopes may not be collected and stored at another location for subsequent delivery to the early voting clerk (Dallas County Elections Department).