What are Student Workers?

High school students who are 16 years of age or older have the opportunity to participate in the electoral process by serving as elections clerks at polling locations on Election Day. A student who is at least 16 years of age and who is enrolled in a Public or Private high school or home schooled, and has the consent of the principal (or parent/legal guardian in charge of education in Home school) may serve as an election clerk. Dallas County Elections Department must receive written authorization from the student’s parent or guardian to serve in the election for which the student is selected to work.

Benefits of Serving as a clerk:
- Dallas County Election workers are paid $12.00 or $16.00 hourly for their service, depending on the type of election;
- Students will gain practical experience by serving their community and state;
- Experience as an election clerk is an impressive addition to a résumé or college application;
- Students can take part in a rewarding activity while learning about the democratic process;
- Earn up to 19 hours of community service.

What are the Responsibilities of an Election Clerk?
- Organizing the polling place before the polls open and close.
- Ensuring that qualified voters are permitted to vote.
- Checking in and processing voters and voters’ questions.
- Distributing ballots to registered voters.

What are the Qualifications?
- Be at least 16 years old on Election Day;
- Be enrolled in a public, private, or qualified home school;
- Must be a U.S. citizen;
- Fluent in English (and Spanish to be a Bilingual Student Election Clerk);
- Be register to vote, if 18 years of age by Election Day.

Checklist:
✓ Fill out the High School Student Election Clerk Application and Permission Slip
✓ Have consent of his/her parent or legal guardian to work the election;
✓ Have consent of his/her school principal (or parent/legal guardian for home-schooled students);
✓ Please write on application Type of Election and Date of Election you are interested in working:

<table>
<thead>
<tr>
<th>Election Date</th>
<th>Election Type</th>
<th>Deadline for Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, July 14, 2020</td>
<td>Democratic Primary Runoff Election</td>
<td>Friday, June 19, 2020</td>
</tr>
<tr>
<td>Tuesday, November 3, 2020</td>
<td>General Election</td>
<td>Friday, September 29, 2020</td>
</tr>
</tbody>
</table>

✓ Complete any required election worker training program; and
✓ Have reliable transportation.
✓ Email, Fax, or Mail the application to (take a clear picture of the application and submit via email)
   Attn: Student Election Worker Program-Laura Varela
   1520 Round Table Drive, Dallas, TX 75247
   214 819-6009. Office  214-819-6301.Fax
   studentelectionworker@dallascounty.org
High School Student Clerk Application

Grade Level: ___________________________ High School: ___________________________

Student Information

Full Name: ______________________________ Date of Birth: __________ (mm/dd/yyyy)

Last: ___________________ First: _______ Middle Initial: _______ (mm/dd/yyyy)

Address: ________________________________

Street Address __________________________ Apartment/Unit # ________________

City ____________________ State ______ ZIP Code ________________

Phone: ___________________________ Email __________________________

If 18 years of age by election day, are you registered to vote? YES □ NO □

Are you a citizen of the United States? YES □ NO □

Are you fluent in Spanish? YES □ NO □

Transportation PARENT □ OWN □

Student Acknowledgement

I am interested in working the following election ______________________________________________________

I am/will be at least 16 years old on Election Day

I am/will be register to vote, if 18 years of age on Election Day

I am a United States Citizen

I agree to obtain an excused absence from my school office for Election Day. I will promptly notify the election office, if I am unable to obtain an excused absence. It is my responsibility to collect and complete any and all school assignments for the day.

I will complete and attend a 3-hour training session prior to Election Day

I have reliable transportation

Signature: ___________________________ Date: ____________________

Parent/ Guardian Permission

I have reviewed and understand the conditions of the voluntary off-site activity described and give my consent for my child to participate and serve as an election clerk on _____________.

I understand the location of this off-site activity will be at a polling place within Dallas County.

I understand that my son/daughter may participate only if all information is completed on this form

Parent/ Guardian Signature: ___________________________ Phone: __________________________

Parent/ Guardian Print Name: ___________________________ Email: __________________________

Principal Permission

This is to certify the student named above is currently enrolled at _____________________________ and has my consent to serve as an election clerk on _____________.

Principal’s Signature: ___________________________ Phone: __________________________

Principal’s Print Name: ___________________________ Email: __________________________